



*Canadian Underwater Games Association  
Association Canadienne des Jeux Subaquatiques*

# **CUGA Policy Manual**

*Compiled April 2008*

*Update April 2009*

## ***Table of Contents***

Table of Contents .....	2
Introduction .....	3
Individually Documented Policies .....	3
Hosting a Tournament Manual .....	3
Team Account Policy .....	3
Team Selection Policy (English) .....	3
Team Selection Policy (French) .....	3
Tax Receipt Policy .....	3
Official Protests .....	3
Participation in Zone Level Championships .....	4
Cuga Membership Fees .....	4

## ***Introduction***

This document is intended to capture the policies and standing rules of the Canadian Underwater Games Association that are not otherwise included in the constitution and bylaws of the Association.

As policies/standing rules are created and accepted by the membership, they will be added to this document.

## ***Individually Documented Policies***

The following policies are included in separate documents and are reviewed and/or updated individually as required.

Hosting a Tournament Manual

[http://www.cuga.org/text/hosting\\_nats\\_may2007.pdf](http://www.cuga.org/text/hosting_nats_may2007.pdf)

Requirements, guidelines and tips for hosting National Championship events

Team Account Policy

<http://www.cuga.org/text/cugaaccountpolicy2009.pdf>

Requirements for management of team bank accounts (for national teams)

Team Selection Policy (English)

<http://www.cuga.org/text/selectiondocumentupdate2009.pdf>

Requirements governing the appointing of athletes, coaches and other officials to national teams (in English)

Team Selection Policy (French)

<http://www.cuga.org/text/selectiondocumentupdate2009frech.pdf>

Requirements governing the appointing of athletes, coaches and other officials to national teams (in French)

Tax Receipt Policy

[http://www.cuga.org/text/receipt\\_policy.pdf](http://www.cuga.org/text/receipt_policy.pdf)

Issuance of receipts for donations received

## ***Official Protests***

The tournament referee will act as judge in the case of a protest.

One representative per Association will act as jury in the case of a protest.

A written protest must be received by the tournament referee within 30 minutes of the conclusion of the game in dispute.

The protest must be accompanied by a \$25 fee.

The Jury must meet prior to any match whose outcome may be affected by the decision of the jury in regards to the protest.

The jury's decision is final.

(Item #17 from 1994 AGM)

### ***Participation in Zone Level Championships***

Any participant in North American Regional/Zone/Continental events must be a member of the federation for which they are playing (e.g. CUGA or USOA). They must also be a resident/citizen of that country.

(Item #11j from 1997 AGM)

### ***CUGA membership fees***

CUGA fee increase : Increase fees to \$15 per person without insurance and \$35 per person with insurance. There will be a \$5 discount if membership fees are paid by January 31 of each year (i.e. \$10 per person without insurance and \$30 per person with insurance).

Hausse des frais de l'ACJS: Augmenter les frais à 15 \$ par personne, sans assurance, et à 35 \$ par personne, avec assurance. Il y aura un rabais de 5 \$ si les frais d'adhésion sont payés au 31 janvier de chaque année (i.e. 10 \$ par personne, sans assurance, et 30 \$ par personne, avec assurance).

(Motion 8 from 2007 AGM)