

CUGA AGM 2008
Guelph, Ontario
June 7, 2008

Meeting called to order at 8:38pm

Present:

20 members (including executive: John Harland, Melanie Johnson, Jeff Stanhope, Margaret Francis)

Proxy:

12 members

Approval of 2007 CUGA minutes.

Move: Adam Jocksh

Seconded: Margaret Francis

All in favor - approved

4. Executive Reports

A. President – John Harland (see Appendix A)

B. Vice president's report – Jeff Stanhope (see Appendix B)

C. Treasurer's report – Margaret Francis (see Appendix C)

D. Secretary's report – Melanie Johnson (see Appendix D)

E. Past President's report – William Litchfield (see Appendix E)

F. Chief Referee's Report – Darryl Brambilla (see Appendix F)

5. Old Business

None

6. New business

A. Report on 2008 World underwater hockey championships: Margaret Francis, Chef de Mission (see Appendix G)

B. Canadian Nationals committee: John Harland, chairperson

C. Motions

Motion 1 – Nationals Committee

Motion 1 (English):

If there are 8 or more teams at Nationals, the tournament format will be a pool system first to determine groups, and playoffs will then be within these groups. There will be 1 cross-over games between each of the groups to allow movement between groups before the playoffs. See attached table for proposed formats.

Reasons:

1. A pool system will reduce the total number of games to be played, when compared with a full round robin. In tournaments with a large number of teams, this will allow for longer games, and more consistent game formats from year to year.
2. A pool system will allow teams of similar strength to play more games against each other in the second session and playoffs.
3. The weaker or more inexperienced teams will have a chance to play against some stronger or more experienced teams in the 1st session, while still playing the majority of tournament against teams near their level.
4. The pool system eliminates the need to determine whether a team is considered A or B. In the past there have been teams that are too strong for the B division, or teams that are too weak for the A division.

Motion 1 (Français):

S'il y a huit équipes ou plus aux Nationaux, le tournoi prendra la forme d'un poule pour d'abord déterminer les groupes. Les éliminatoires se feront à l'intérieur de ces groupes. Il y aura une partie de croisement entre chacun des groupes afin de permettre des changements entre les groupes avant les éliminatoires. Voir le tableau joint pour le format proposé.

Raisons:

1. Le recours à un poule permettra de réduire le nombre de parties à jouer lorsque comparé à une ronde préliminaire complète. Dans les tournois avec un grand nombre d'équipes, ce format permettra des parties plus longues et le format sera plus uniforme d'une année à l'autre.
2. Le recours à un poule permettra aux équipes d'un niveau similaire de jouer plus de parties entre elles dans la seconde portion et durant les éliminatoires.
3. Les équipes plus faibles ou plus inexpérimentées auront la chance d'affronter des équipes plus fortes ou plus expérimentées dans la première portion, tout en jouant la majorité de leurs parties contre des équipes de niveau similaire.
4. Le recours à un poule élimine le besoin de déterminer si une équipe est de niveau A ou B. De par le passé, il y a eu des équipes trop fortes pour la division B ou trop faibles pour la division A.

See Appendix H for the pool scheduling summary and information on forming groups

Moved: John Harland

Seconded: Jerrilin Spence

Motion passed (unanimous)

Motion 2 – Nationals Committee

Motion 2 (English):

Division teams (women's and U19 teams) will compete within the tournament as any other team. If they are completely comprised of players that qualify for the given division throughout the tournament, these teams will compete for the national championship within their division. If there is one team, it will be acclaimed the national champion. If there are 2 or 3 teams, one playoff game between the top two teams will take place (based on tournament ranking), in addition to the regular tournament playoffs. If there are 4 or 5 teams, these teams will be separated out after the second session (groups) play, to play their own playoffs. If there are 6 or more teams, these teams will be separated out into their own pools and groups.

Reasons:

If there are a small number of teams within a division, having a separate division will require these teams to play a double or triple round robin against each other, without a chance to play against other teams. It is thought this will discourage players from playing within these divisions, when playing on an open club team would provide more playing opportunities. By allowing division teams to play in the main pool of teams within the tournament, these teams get to play against a range of teams, but still get the recognition of their division status. It is hoped that this will encourage the growth of divisional teams in Canada.

Motion 2 (Français):

Les équipes de divisions (équipes féminines et U19) prendront part au tournoi comme toutes autres équipes. Si elles sont pour toute la durée du tournoi entièrement constituées de joueurs se qualifiant pour ces divisions, ces équipes s'affronteront pour le championnat national dans leur propre division. S'il n'y a qu'une équipe, elle sera proclamée championne. S'il y a deux ou trois équipes, une partie éliminatoire entre les deux premières équipes aura lieu (basées sur le rang au cours du tournoi), en plus de la ronde éliminatoire du tournoi régulier. S'il y a quatre ou cinq équipes, ces équipes seront séparées suite à la deuxième portion du tournoi (groupes) pour jouer leur propre ronde éliminatoire. S'il y a six équipes ou plus, ces équipes seront séparées dans leur propre poule et groupes.

Raisons:

S'il y a un petit nombre d'équipes dans une division, créer une division séparée signifie que ces équipes jouent une ronde préliminaire double ou triple entre elles, sans chance d'affronter d'autres équipes. La croyance est que cette situation découragerait les joueurs de participer à ces divisions si jouer avec l'équipe «ouverte» du club permet de jouer plus de parties. En permettant aux équipes de divisions de jouer dans le poule principal du tournoi, ces équipes peuvent affronter une variété d'équipes, tout en obtenant une reconnaissance dans leur division. Le résultat espéré est l'expansion des équipes de divisions au Canada.

Moved: John Harland

Seconded: Jerrilin Spence

Motion passed (unanimous)

Motion 3 – Nationals Committee

Motion 3 (English):

The format of Nationals will be determined by the tournament organizers, based on attendance and available pool time. However, to maintain consistency from year to year, the 'order of preference' of tournament formats is:

Preference 1 - All games 15 minute halves, timeouts in the playoffs.

Preference 2 - Pool games, 15 minute halves; Group A, 15 minute halves; Group B and onwards, minimum of 12 minute halves; Playoffs, 15 minute halves with timeouts.

Preference 3 - Pool games, min 12 minute halves; Group A, 15 minute halves; Group B and onwards, min 12 min halves; playoffs, 15 minute halves with timeouts.

Preference 4 (minimum permissible without consultation with CUGA executive) - Pool games, min 12 minute halves; Group games, min 12 minute halves; playoffs, 15 minute halves with timeouts.

In all preferences, there is also cross-over game between each group before playoffs (min 12 minute halves), and exhibition games (see Motion 4).

Reasons:

Since the format of Nationals is set by the tournament organizers, it changes from year to year. Since Nationals is intended to determine the best team in the country, consistency in the format is important (changes in format can favour some teams over others). In addition, as the premier tournament sanctioned by CUGA, efforts should be made to conform to international standards, which is currently 15 minute halves. The committee recognizes the importance of the organizers having flexibility in determining the schedule. Introducing these preferences would eliminate the need for organizers to interpret the best approach to scheduling, and maintain consistency from year to year.

Motion 3 (Français):

Le format des Nationaux est déterminé par les organisateurs du tournoi selon l'assistance et la disponibilité de la piscine. Toutefois, afin de maintenir une certaine uniformité entre les années, l'«ordre de préférence» pour le format du tournoi est:

Préférence 1 – toutes les parties ont des demies de 15 minutes; temps morts autorisés durant les éliminatoires.

Préférence 2 – toutes les parties du poule ont des demies de 15 minutes; le groupe A aussi, alors que les groupes B et suivants jouent des demies de 12 minutes; éliminatoires avec demies de 15 minutes; temps morts autorisés durant les éliminatoires.

Préférence 3 – toutes les parties du poule ont des demies de 12 minutes; le groupe A jouent des demies de 15 minutes, alors que les groupes B et suivants jouent des demies de 12 minutes; éliminatoires avec demies de 15 minutes; temps morts autorisés durant les éliminatoires.

Préférence 4 (minimum permis sans autorisation du comité exécutif de l'ACJS) – toutes les parties du poule et des groupes ont des demies de 12 minutes; éliminatoires avec demies de 15 minutes; temps morts autorisés durant les éliminatoires.

Dans tous les cas, il y a aussi des parties de croisement entre chaque groupe avant les éliminatoires (durée minimale des demies de 12 minutes) et des parties de démonstration (voir motion 4).

Raisons :

Comme le format des Nationaux est fixé par les organisateurs, il est variable d'une année à l'autre. Puisque les Nationaux couronnent la meilleure équipe au pays, l'uniformité du format est important (le format pouvant favoriser une équipe aux dépens des autres). De plus, comme il s'agit du principal tournoi sanctionné par l'ACJS, des efforts devraient être faits pour se conformer aux standards internationaux, qui sont des demies de 15 minutes. Le comité reconnaît que les organisateurs ont droit à de la flexibilité afin d'établir l'horaire. L'inclusion de ces préférences éliminerait le besoin d'interpréter la meilleure approche à suivre par les organisateurs dans l'établissement de l'horaire et favoriserait la constance entre les années.

Moved: John Harland

Seconded: Jerrilin Spence

Motion passed (unanimous)

Motion 4 – Nationals Committee

Motion 4 (English):

There must be a minimum of 6 exhibition games (2 elite, 2 women's, 2 U19) considered in the schedule, if requested in advance. These games must have a minimum of 12 minute halves. If it is not possible to schedule the tournament with game formats at Preference 3 or better (preferences from Motion 3), then the minimum number of exhibition games may be reduced to 3 (1 elite, 1 women's, 1 U19). It is permissible to play in only the exhibition games, without paying full tournament fees. Additional fees for these exhibition games would be expected, and left to the discretion of the tournament organizers, but should not be more than required to accommodate the additional pool time.

Reasons:

Exhibition games are important to the development of underwater hockey in Canada. The consensus of the committee is that, although it would be too cumbersome to draft or enforce an effective rule mandating players play with their home clubs, the practice should be encouraged. Were players to play only with their home clubs, the potential for all-women's, all-U19's, or all-elite teams would be reduced, since many clubs don't have enough players to form an entire such team. By mandating at least 2 exhibition games per division, the opportunity for development within these divisions will still be present, without players needing to leave their home club teams.

Motion 4 (Français):

Il doit y avoir un minimum de six parties de démonstration (2 élites, 2 femmes, 2 U19) considérées lors de l'établissement de l'horaire, si elles sont demandées à l'avance. Ces parties doivent avoir des demies d'une durée minimale de 12 minutes. Si le format des parties ne peut suivre la préférence 3 ou mieux (voir motion 3), alors le nombre de parties de démonstration peut être réduit à trois (1 élites, 1 femmes, 1 U19). Il est permis de ne jouer que dans les parties de démonstration, et ce sans payer les pleins frais du tournoi. Des frais additionnels pour les parties de démonstration sont attendus et sont laissés à la discrétion des organisateurs, mais ils ne devraient pas être plus élevés que ce qui est nécessaire pour couvrir les frais encourus pour la location supplémentaire de la piscine.

Raisons :

Les parties de démonstration sont importantes pour le développement du hockey subaquatique au Canada. Le consensus obtenu par le comité est que ces parties devraient être encouragées, et ce parce qu'il est trop difficile d'élaborer ou d'appliquer un règlement efficace pour obliger les joueurs à participer avec leur club local. Si les joueurs ne devaient jouer qu'avec leur club local, la possibilité d'avoir des parties avec des équipes entièrement composées de femmes, de U19 ou d'élites serait grandement réduite puisque la plupart des clubs locaux n'ont pas suffisamment de joueurs pour former entièrement l'une de ces équipes. En obligeant la tenue de deux de ces parties de démonstration par division, les occasions de développement dans ces divisions seront toujours présentes, sans que les joueurs aient à délaisser leur club local.

Moved: John Harland

Seconded: Jerrilin Spence

Motion passed (unanimous)

Motion 5 – Nationals Committee

Motion 5 (English):

Canadian National teams will be permitted to play at Nationals as exhibition teams. In games against exhibition teams, points will be awarded as a regular round robin game (2 points for a win, 1 point for a tie, 0 points for a loss, and -2 points for a forfeit). Exhibition teams will not be permitted to play in the playoffs. Attending members of the National teams must play on a registered club team IN ADDITION to the national team. If there is a conflict in the schedule (i.e., a player's club team and national team are playing at the same time), the club team will take priority, unless permission to play with the national team is given by at least 75% of the club team. It is not mandatory for tournament organizers to allow national teams to play as exhibition, if these teams would make scheduling the tournament overly onerous. Additional fees for these exhibition teams would be expected, and left to the discretion of the tournament organizers, but should not be more than required to accommodate the additional pool time.

Reasons:

Canadian Nationals should be a tournament that encourages the development of our national teams. If the timing is right, nationals can be a good opportunity for these teams to practice together before the World Championships. However, as mentioned in Motion 4, it is encouraged that players play with their home club team, instead of a national team, at Nationals. By playing exhibition, the national teams get an opportunity to practice together, without detracting from the intent of "club teams" at nationals. By being allowed to play on both national teams and club teams, the club teams will not lose their players to national teams every second year.

This motion is based on the model for national teams at the South African Nationals, where, from accounts given to the committee, it is working quite well.

Motion 5 (Français):

Les équipes nationales canadiennes pourront jouer aux Nationaux en tant qu'équipes de démonstration. Dans les parties contre des équipes de démonstration, les points seront alloués comme pour une partie de ronde préliminaire habituelle (2 points pour une victoire, 1 point pour une nulle, 0 point pour une défaite et -2 points pour un forfait). Les équipes de démonstration ne pourront prendre part aux éliminatoires. Les joueurs des équipes nationales doivent être inscrits avec un club, en PLUS de leur équipe nationale. S'il y a un conflit d'horaire (c.-à-d. que le club d'un joueur et son équipe nationale jouent au même moment), le club aura priorité, sauf si plus de 75% du club autorise ce joueur à jouer avec l'équipe nationale. Il n'est pas obligatoire pour les organisateurs du tournoi d'autoriser les équipes nationales à jouer des parties de démonstration si ces équipes rendent l'horaire du tournoi trop contraignant. Des frais additionnels pour les parties de démonstration sont attendus et sont laissés à la discrétion des organisateurs, mais ils ne devraient pas être plus élevés que ce qui est nécessaire pour couvrir les frais encourus pour la location supplémentaire de la piscine.

Raisons:

Les Nationaux canadiens devraient être un tournoi qui encourage le développement de nos équipes nationales. Si le moment est approprié, les Nationaux sont une bonne occasion pour ces équipes de pratiquer ensemble avant les Championnats du monde. Toutefois, comme mentionné dans la motion 4, les joueurs sont encouragés à jouer avec leur club local, au lieu de l'équipe nationale, aux Nationaux. En jouant des parties de démonstration, les équipes nationales ont une occasion de jouer ensemble, sans nuire au concept de la présence de clubs locaux aux Nationaux. En autorisant la présence de joueurs tant avec leur club local qu'avec leur équipe nationale, les clubs locaux ne perdront pas leurs joueurs aux profits de l'équipe nationale aux deux ans.

Cette motion s'appuie sur le modèle des équipes nationales des Nationaux de l'Afrique du Sud, qui fonctionne bien, sur la foi d'un compte-rendu obtenu par le comité.

Moved: John Harland

Seconded: Jerrilin Spence

Motion passed (21 in favor, 3 opposed, 1 abstention)

Motion 6 – Nationals Committee

Motion 6 (English):

If a national team is permitted to play as an exhibition team in the tournament, the minimum number of exhibition games for that division (i.e., elite, women's, U19) may be reduced from 2 to 1.

Reasons:

If a national team is playing in the tournament, the members of this division will have the opportunity to play a number of games as a divisional team, so the need for exhibition games is not as great. However, there are still a number of divisional players that are not on the national team, so there should still be at least one mandatory exhibition game.

Motion 6 (Français):

Si une équipe nationale est autorisée à jouer en tant qu'équipe de démonstration durant le tournoi, le nombre minimal de parties de démonstration pour cette division (c.-à-d. élite, femmes, U19) peut être réduit de deux à un.

Raisons :

Si une équipe nationale joue au tournoi, les membres de cette division vont avoir l'occasion de jouer un certain nombre de parties en tant qu'équipe de division. Le besoin pour des parties de démonstration n'est alors pas aussi grand. Toutefois, il reste toujours un certain nombre de joueurs de cette division qui ne sont pas sur l'équipe nationale. Il devrait donc y avoir au moins une partie de démonstration obligatoire.

Moved: John Harland

Seconded: Jerrilin Spence

Motion passed (23 in favor, 1 opposed, 0 abstentions)

Motion 7 – Nationals Committee

Motion 7 (English):

If a National's motion (motions 1 to 6) passes, it will be implemented at the 2009 Nationals. The motions will then be reviewed at the 2012 Nationals AGM, after a trial period of 3 full National tournaments. At this point, if more than 50% of the membership supports the rule, it will be adopted as a permanent rule. If a motion is opposed by more than 75% of the membership at any point before the 2012 Nationals AGM, it will be overturned immediately.

Reasons:

Because it doesn't work in the first year does not necessarily mean an idea will not work. By requiring a trial period of 3 tournaments, we will ensure each idea is given a full opportunity to be tested fairly.

If it is immediately apparent the idea will not work (more than 75% oppose it), then it should be removed immediately.

Motion 7 (Français):

Si une motion concernant les Nationaux (motions 1 à 6) passe, elle sera mise en application pour la Nationaux de 2009. Les motions seront ensuite révisées lors de l'AGA tenue aux Nationaux de 2012, après un essai réparti sur trois Nationaux. À ce moment, si plus de 50% des membres soutient la motion, elle deviendra un règlement permanent. Si une motion est rejetée par 75% des membres à tout moment avant les Nationaux de 2012, la motion sera supprimée immédiatement.

Raisons:

Si la motion ne fonctionne pas la première année, il n'est pas dit qu'elle ne fonctionnera pas par la suite. En demandant une période d'essai de trois Nationaux, nous nous assurons que chaque idée aura l'occasion d'être testée équitablement.

Moved: John Harland

Seconded: Jerrilin Spence

Motion passed (unanimous)

Motion 8 – Constitution changes

Constitution changes based on voting at the 2007 AGM (highlighted in yellow) and clarification of the procedure for electing/appointing referee/rules director (highlighted in purple and some deletions). See Appendix I for the document.

Moved: Melanie Johnson

Seconded: John Harland

Motion passed (unanimous)

Motion 9

All players on Canadian National teams attending a World Championships must obtain their Level 1 referee certification prior to the competition.

Rationale: It is important that members of Canadian National teams are aware of the rules of the game. This was something that was voted on and passed at a prior AGM, however, the vote was never documented in the minutes, therefore, it needs to be voted on again.

Discussion occurred about availability of referee courses and the current referees teaching courses (Margaret Francis and Darryl Brambilla) will be providing referee courses at CUGA sanctioned tournaments and there is the potential for them to be available to provide separate referee clinics at team selection clinics

Moved: Melanie Johnson

Seconded: Darryl Brambilla

Motion passed (14 in favor, 11 opposed, 0 abstention)

Motion 10

In Durban SA, in 2008, the rule regarding eligibility of U19 players at worlds was changed to require players to be less than 18 years old as of Jan 1st of the year of the tournament. CUGA should formally appeal the rule change.

Rationale: It has been hard to field a full U19 Team for previous World Championships. With this age eligibility change, it will limit the number of U19 participants. Players that don't qualify for the U18 Team will then have to try out for the men's and woman's elite Team. It may be very challenging for some of these young players to make the Elite Teams due to their inexperience.

Moved: Myrna Kruger

Seconded: Darryl Brambilla

Motion passed (All in favor, except for 1 abstention; 0 opposed)

D Grassroots committee update: Gilles Duchesne, Ben Lee

- committee update was not available during the AGM

- please see Appendix J

E Sponsorship committee update: Jeff Stanhope, chairperson.

- Didn't get off the ground
- Wants to change it to having multiple people from each province to have better input
- Needs mechanism for National teams to get sponsorship as well as sponsorship for CUGA and clubs need sponsorship for themselves
- Need procedures in place for these above plans

G Skills register update: Ben Lee

- update was not available during the AGM

- please see Appendix K

H. Location of Canadian Nationals 2009

Adam Jocksh present (representative from the Edmonton club). He verified that Edmonton would be hosting Canadian Nationals in 2009.

7. Election of officers

Vice president

Jeff Stanhope agreed to run for another term

Nominated and declined: Kathy Armstrong, Myrna Kruger

Jeff Stanhope acclaimed as Vice President for another 2-year term.

Secretary

Melanie Johnson agreed to run for another term and was acclaimed to the position.

Underwater hockey director

Position was not previously filled.

Myrna Kruger was nominated and accepted to the position.

8. Adjournment

Moved to adjourn: Darryl Brambilla

Seconded: Kathy Armstrong

Meeting adjourned at 9:50pm.

Appendix A:

2008 President's Report – John Harland

- Revenue continues to be an issue. We've been looking into ways to increase revenue for CUGA without increasing annual fees. Some ideas have been:
 - Have more CUGA sanctioned tournaments (CUGA levies). We recognize there needs to be some incentive for a club to have their tournament sanctioned by CUGA, and have been talking with some club representatives on how to make sanctioning a tournament a good option for them.
 - Referee compensation program
 - Provide equipment/supplies for tournaments
 - Provide experience and assistance in planning, without becoming cumbersome or overbearing.
 - Encourage more consistent membership from year to year. Currently, the main reasons to be a CUGA member are insurance and sanctioned tournament attendance. Since insurance, and one of the two sanctioned tournaments (Calgary, and, on every 3rd year, PCC's) are mainly relevant to western players (BC uses the insurance). So when nationals are in the west, there is a drop in membership for that year.
 - CUGA sanctioned tournaments in the east
 - More benefits with CUGA programs (such as sponsorship or grassroots committee – things that can share work between clubs).
 - More CUGA visibility/familiarity
- Nationals committee
 - The most contentious issues over the last few years, and the most that an average CUGA member deals with CUGA has to do with Canadian Nationals.
 - Previously, we've tried to completely address nationals issues at the AGM. We've found that there simply isn't enough time to discuss the issues properly, and things haven't been resolved, until the next AGM, where the same issues are raised and discussed.
 - At the last AGM, it was decided to form a committee to fully discuss the issues, and make their recommendations.
 - Details will be discussed during the motions, and during a summary of the nationals committee, but we're very pleased with the way that the committee was able to approach the issues from their own perspectives and backgrounds, and eventually arrive at consensus.
- Continuing improvements for CUGA
 - CUGA continues to strive to improve underwater hockey in Canada, while trying not to interfere too much with how clubs run themselves. Some ideas we came up with this year have already been mentioned (referee compensation, attempts to improve tournaments). Some are in the planning stages (grassroots movements, sponsorship committee).
 - Ideas are always welcome. Ideas AND volunteering to help see them through will almost never be turned down. If you have any ideas that you feel would improve how CUGA operates, and how effectively CUGA supports and encourages underwater hockey within Canada, please talk to or email me or anyone else on the executive.

Appendix B:
2008 Vice President's Report – Jeff Stanhope

Greetings from the Vice-President! The past was a busy year for me in UWH with the organization of Nationals taking up most of my time and energy. The 2008 Nationals was a great success despite the small turnout. A new program to pay all qualified referees was put in place, a first for Canadian tournaments and one step forward into the future of quality officiating.

Something I would have liked to have more time for was the Sponsorship Committee. Some good ideas were hatched and I am looking forward to following up on them in the coming months.

The CUGA executive has been busy over the year, thanks mainly to the enthusiasm of new President, John Harland and Secretary, Melanie Johnson. Successful initiatives like the Nationals committee show that the current executive is willing to make member-led policy changes to better the sport. Good work team!

I thank the members for the opportunity to serve on the executive for another term and look forward to working with both the membership and executive to grow the sport in the coming years.

Yours in UWH,

Jeff Stanhope

Appendix C:
2008 CUGA Treasurer's Report – Margaret Francis

The 2007 Year was a slow one in the Financial Side for CUGA.

The 2007 Calgary tournament was forced to be held in August, resulting in a smaller turnout. The 2007 Nationals were held in BC and again a smaller turnout resulted in lower income for CUGA. PCCs were held in the states.

In 2007 we paid out the final cheques for refunds for the 2006 Worlds and received a cheque from a balance owing in 2002!!

There are some minor cheques from the 2006 Worlds refunds to be cashed, notices will be sent out to the people involved as those cheques have now expired. If there is no response within 90 days of the notices being sent out, then the refunds will be deemed donated.

The main account for 2007 shows a loss, however most of this loss was for outstanding invoices from previous years that were paid in 2007. The CUGA main account is basically paid to the current year, with only a couple of accounts payable of under 1000.00 to be paid.

The team accounts for the 2008 worlds are in the process of being balanced pending some last minute receipts coming in.

A few words on the team accounts. I found it extremely hard this year as we had at least one team not able to decide until the last minute if they would be attending 2008 worlds. There were cheques and cash handed to me on the pool deck in Durban. I urge our membership to support our team account policies and avoid having last minute teams for Worlds. There is too much planning and accounting to take in consideration and things like having the swimsuits arrive 4 days before I left for Worlds is too nerve wracking.

The team accounts themselves have to be kept simple and should only be for items that are used by the whole teams. Individual items amongst teams should be sorted out with the teams themselves. If we can keep it to the team account policy and have everything paid for before worlds, then we can get refunds and the balance sheets out fast.

Margaret Francis
CUGA Treasurer

Appendix D :
2008 Secretary's Report – Melanie Johnson

My main role with CUGA as the secretary during 2008 was communication with the membership using the Canadian underwater hockey mailing list. To that end, I informed the membership about a variety of opportunities to work within the organization (e.g. the committees created after last years' AGM) and encouraged interaction with the executive in person at the Calgary tournament.

This past year (2007-2008) was also the first year of the CUGA executive updates. There were 3 updates sent out over the past 12 months (August, January and April) informing the CUGA membership of the activities of the executive and requesting input and comments.

Changes to the constitution that were voted on in 2006 and confirmed in 2007 were updated in the Constitution posted to the website. I owe a huge thank you to Cathie Pearson and Veronique Seguin who translated the updated selection document and the Constitution into French.

In the near future, I hope we will have all our CUGA policy documents available in both French and English.

Melanie Johnson
CUGA Secretary

**Appendix E:
Past President's Report – William Litchfield**

The 2008 year was a very busy and difficult year to maintain contact with the CUGA Underwater Hockey community due to my personal and professional schedule. All of my efforts were concentrated in maintaining the Canadian Men's National Underwater Hockey Team's participation in the World Championships in Durban, South Africa. This required a great deal of time soliciting and organizing of the team without a dedicated coach or manager in place.

Other duties that occupied my time during this past year was the development of training programs, information sessions, and community pool visits to promote the sport of Underwater Hockey in the rural regions of BC and Alberta.

It is at this time, I would also like to formally step down as a member of the Canadian Underwater Games Association Board of Directors as I am not in harmony with the general direction the organization has taken, and instead focus on developing grassroots underwater hockey in new communities in Canada through my own efforts and that of the Underwater Hockey Store.

Sincerely,
William Litchfield

Appendix F:
Chief Referee's Report – Darryl Brambilla

The old level 1 Canadian referee course documentation was received late last year and a new / updated course has now been designed which is much easier to work from and also a benefit to students who can receive an electronic copy upon request. The redesigned course is now complete and the next step will be to have it translated into French. My goal is to certify a bilingual course instructor sometime this year which will help in the province of Quebec and to hopefully encourage more players to take this course and learn from it.

I attended the following tournaments to further promote refereeing in Canada:

Calgary – February
Guelph - March
Quebec City – March
Guelph – Canadian Nationals - June

The new level 1 referee course was provided at the Calgary tournament and I certified 6 new level 1 referees. As well, I designed a custom player / rules refresher course that was attended by 24 people at the Calgary tournament as well. We had a new team in attendance at that course as well as many veterans which all benefitted from being brought up to date on the current rules of the sport.

If anyone is interested in a custom rules refresher course, or a referee course (which includes both the rules refresher and the referee – better bang for your buck!) please contact me directly to make arrangements.

The level 2 course will be redesigned later this year once I have received the former training materials. Once the course has been rewritten I will be posting information to hockey.net in terms of scheduling a level 2 course for those who may qualify.

I am also looking to modernize the way referees keep track of their games. Currently we keep track of games by use of a logbook which many times becomes wet and damaged, or lost in transport. I plan to look at the custom development of a website in which certified Canadian referees can access to log all of their games. This will keep your historical information online and also be of use to tournament organizers looking to find qualified referees with experience and bring them to future tournaments.

Unfortunately I was not able to attend this year's World Championships but would like to thank Margaret Francis who did attend on behalf of Canada and our duty to provide a Level 3 referee. As well, I would like to extend my heartfelt congratulations to all of our Canadian players who went to the World Championships to represent Canada. You deserve a standing ovation for not only going to support the new world organization (WAA) but also for going to represent your country and keeping us all in the A division for the next Worlds! I look forward to the planning and training of our athletes for the 2010 World Championships in Columbia. GO CANADA GO!!!!

One final word - I cannot stress enough the importance of our need to improve the sport by people taking a minimum of the Level 1 referee course. It has been very apparent at the tournaments I have been to this past year as well as information provided regarding the World Championships that we are not "playing by the rules". This in turn causes multiple problems for everyone in the following areas:

- Players are upset with other players who are fouling on a regular basis. This causes frustration and in turn penalties when those frustrations are acted upon.
- Players upset with referees – Many players are becoming more and more verbally abusive to our referees. The referees are doing their best but some have not been trained and so mistakes are made. As well, players who have not taken the course interpret the rules how they "think" the game is played and often times they are incorrect. This causes grief for both the player and referee.
- National Team Players – The feedback from other referees around the world is that Canada does not play "by the rules" and as a result we are being more closely watched at Worlds I believe. This results in more penalties for our Canadian teams and a much greater challenge to go the distance to the medals. Showing a good CLEAN game at worlds in all of our divisions will certainly go a long way with the referees and be a benefit to you when it counts.

If you have any questions, comments, suggestions please do not hesitate to contact me.

Thanks!

Darryl Brambilla
Chief Referee - Canada

**Appendix G:
2008 Chef Du Mission Report**

This Worlds was an unusual one in the fact that it was the first one organized away from the CMAS and under the WAA.

The Durban organizers all worked hard, but the information was very slow in coming and not as well organized as the 2006 Worlds had been. Once there, most things ran smoothly with the exception of poor internet service and a shortage of referees. I spent all my days at the pool basically from the start of the games until the last one. I gathered some information on the politics of what is happening in the new organization and can discuss them with those interested. Our teams were made up mostly of the people that could afford to go, but it was a good learning experience for the players, a good number who had not participated at a Worlds before. Hopefully they can pass on what they learned to the up and coming players and keep the interest going for 2008. The next Worlds is slated for Columbia in 2010.

In Canada, we were dealing with having people decide at the last minute if they would be able to attend worlds. Granted it was an expensive undertaking and most of our players could not afford to go, however at least one team waited until almost too late to register and make decisions on things such as accommodations. Waiting on this team also held up tracksuit, bathing suit and other orders. Most of these things came right down to the wire and arrived only 1 week before Worlds.

As Chef du Mission, I spent a lot of sleepless nights trying to organize things at the last moment which is not only stressful to myself, but to the teams themselves.

CUGA needs to stand by its policies to avoid future problems. Since the next worlds is supposed to be in Columbia, teams need to start deciding now, who is going and who is not.

Its looking like team refunds and the final accounting should be finished by the end of June, pending on if I received the final accounting from the outstanding invoices and receipts.

Margaret Francis
Chef du Mission 2008

Appendix H :

Pool Scheduling Summary

# of teams	1st session (Pools)	2nd session (Groups)	Total games
4	full round robin	full round robin	22
5	full round robin	full round robin	31
6	full round robin	full round robin	44
7	full round robin	None	36
8	2 pools of 4	2 groups of 4	39
9	1 pool of 4, 1 pool of 5	5 team A group, 4 team B group	48
10	2 pools of 5	2 groups of 5	57
11	2 pools of 4, 1 pool of 3	6 team A group, 5 team B group	60
12	4 pools of 3	3 groups of 4	50
13	1 pool of 4, 3 pools of 3	5 team A group, 4 team B & C groups	58
14	2 pools of 4, 2 pools of 3	5 team A & B group, 4 team C group	66
15	5 pools of 3	3 groups of 5	68
16	4 pools of 4	4 groups of 4	73
17	3 pools of 4, 1 pool of 5	5 team A group, 4 team B, C & D groups	82
18	2 pools of 4, 2 pools of 5	5 team A & B groups, 4 team C & D groups	91
19	4 pools of 4, 1 pool of 3	5 team A, B, C groups, 4 team D group	91
20	5 pools of 4	4 groups of 5	99

Notes:

When forming the initial pools, the tournament organizers must attempt to make the pools equal strengths.

Total games includes 6 exhibition games, playoffs, and 1 crossover game between each grouping before the playoffs

See attached tables for sorting pools into groups, after 1st session games

Forming Groups after Session 1 (Pool Play)

Reading the tables:

The rankings listed under "Pool" are the rankings in that pool, after the

1st session round robin.

The teams listed under "Groups" are listed, not ranked (ie - the order they are listed is arbitrary).

The teams listed are based on the rankings after the 1st session round robin (eg - 2c means

3rd place in pool #2)

Ranking 2 teams from different pools (eg - 1c-2c in 9 team tournament)

The team with the higher ranking is the team with (in order):

1. has the most team points (2 for a win, 1 for a tie, etc)
2. has the least goals against
3. has the greatest goal differential (goals for minus goals against)
4. coin toss or 10 minute playoff game (captains' decision)

8 team

Pool 1	Pool 2	Group A	Group B
1a	2a	1a	1c
1b	2b	1b	1d
1c	2c	2a	2c
1d	2d	2b	2d

9 team

Pool 1	Pool 2	Group A	Group B
1a	2a	1a	1d
1b	2b	1b	1e
1c	2c	2a	2d
1d	2d	2b	1c-2c
1e		1c-2c	

10 team

Pool 1	Pool 2	Group A	Group B
1a	2a	1a	1d
1b	2b	1b	1e
1c	2c	2a	2d
1d	2d	2b	2e
1e	2e	1c-2c	1c-2c

11 team

Pool 1	Pool 2	Pool 3	Group A	Group B
1a	2a	3a	1a	1c
1b	2b	3b	1b	1d
1c	2c	3c	2a	2c
1d	2d		2b	2d
			3a	3c
			3b	

12 team

Pool 1	Pool 2	Pool 3	Pool 4	Group A	Group B	Group C
1a	2a	3a	4a	1a	1b	1c
1b	2b	3b	4b	2a	2b	2c
1c	2c	3c	4c	3a	3b	3c
				4a	4b	4c

13 team

Pool 1	Pool 2	Pool 3	Pool 4	Group A	Group B	Group C
1a	2a	3a	4a	1a	1c	1d
1b	2b	3b	4b	1b	2b	2c
1c	2c	3c	4c	2a	3b	3c
1d				3a	4b	4c
				4a		

14 team

Pool 1	Pool 2	Pool 3	Pool 4	Group A	Group B	Group C
1a	2a	3a	4a	1a	1c	1d
1b	2b	3b	4b	2a	2c	2d
1c	2c	3c	4c	3a	3b	3c
1d	2d			4a	4b	4c
				1b-2b	1b-2b	

15 team

Pool 1	Pool 2	Pool 3	Pool 4	Pool 5	Group A	Group B	Group C
1a	2a	3a	4a	5a	1a	1b	1c
1b	2b	3b	4b	5b	2a	2b	2c
1c	2c	3c	4c	5c	3a	3b	3c
					4a	4b	4c
					5a	5b	5c

16 team

Pool 1	Pool 2	Pool 3	Pool 4	Group A	Group B	Group C	Group D
1a	2a	3a	4a	1a	1b	1c	1d
1b	2b	3b	4b	2a	2b	2c	2d
1c	2c	3c	4c	3a	3b	3c	3d
1d	2d	3d	4d	4a	4b	4c	4d

17 team

Pool 1	Pool 2	Pool 3	Pool 4	Group A	Group B	Group C	Group D
1a	2a	3a	4a	1a	1c	1d	1e
1b	2b	3b	4b	1b	2b	2c	2d
1c	2c	3c	4c	2a	3b	3c	3d
1d	2d	3d	4d	3a	4b	4c	4d
1e				4a			

18 team

Pool 1	Pool 2	Pool 3	Pool 4	Group A	Group B	Group C	Group D
1a	2a	3a	4a	1a	1c	1d	1e
1b	2b	3b	4b	2a	2b	2c	2d
1c	2c	3c	4c	3a	3b	3c	3d
1d	2d	3d	4d	4a	4b	4c	4d
1e	2e			1b-2b	1b-2b		

19 team

Pool 1	Pool 2	Pool 3	Pool 4	Pool 5	Group A	Group B	Group C	Group D
1a	2a	3a	4a	5a	1a	1b	1c	1d
1b	2b	3b	4b	5b	2a	2b	2c	2d
1c	2c	3c	4c	5c	3a	3b	3c	3d
1d	2d	3d	4d		4a	4b	4c	4d
					5a	5b	5c	

20 team

Pool 1	Pool 2	Pool 3	Pool 4	Pool 5	Group A	Group B	Group C	Group D
1a	2a	3a	4a	5a	1a	1b	1c	1d
1b	2b	3b	4b	5b	2a	2b	2c	2d
1c	2c	3c	4c	5c	3a	3b	3c	3d
1d	2d	3d	4d	5d	4a	4b	4c	4d
					5a	5b	5c	5d

CANADIAN UNDERWATER GAMES ASSOCIATION

CONSTITUTION

Effective June 7, 2008

The name of the Association shall be: the Canadian Underwater Games Association, and may be referred to as C.U.G.A. (or CUGA).

CUGA Objectives:

1. To regulate all recognized (as recognized by the World governing bodies) Underwater Games at all levels in Canada. These games include: Underwater Hockey, Underwater Rugby, Finswimming, Underwater Orienteering, Photo Safari and Target Shooting. Not all sports are necessarily active in CUGA. Activity will depend on member interest.
2. To promote and develop all Underwater Games in Canada.
3. To select and develop national Underwater Sports teams that will represent Canada to World Championships, World Invitational Tournaments, and Zone Championships.
4. To sanction an annual National Championships, Zone Championships and other events at all levels possible for Underwater Games.
5. To provide a voice and vote for Canadian Underwater Sports at the International Level as an active member of CMAS or other International body governing these sports.
6. To develop and operate nationwide training programs for the participants of Underwater Sports and to provide training and certification for coaches and officials for Underwater Games.

Amendments to the Constitution must be approved by a two-thirds majority vote of all eligible voters present at the Annual General Meeting or a Special General Meeting of the Association.

The Association encourages the formation of provincial underwater games associations, and their affiliation with the National Association. The Association shall co-operate with the provinces, territories, clubs, groups and membership, as necessary, to maintain Canada's membership in the Sport Commission of CMAS or **other International body**, so as to have a voice and vote in all matters pertaining to Underwater Sports, and to be eligible to participate in Underwater Sports on a Zone, International and World level.

CUGA is willing to explore matters of affiliation with other National Sport Governing bodies when such affiliation would accrue additional benefits to CUGA.

CUGA shall be carried on without purpose of gain (financial or other) for its members and any profits or other gains to the organization shall be used in promoting its objectives.

EXECUTIVE & DIRECTORS:

The executive shall consist of:

- President

- Vice President
- Treasurer
- Secretary
- Past President

The directors shall consist of:

- a Director for each recognized Underwater Sport. The number of directors is determined by active participation of a recognized sport in Canada. A Directorship may be held by another executive member or may be a position on its own.
- a Rules Director
- a Chief Referee

Deleted: In matters of voting, the executive member who also holds a directors position is entitled to one vote

The directors report directly to the executive.

No more than two (2) Executive may represent any one province. For the purpose of satisfying this requirement, an individual may represent either the province they currently reside in, or any province in which they are a member of a provincial underwater games organization that is recognized by CUGA.

The Executive & directors shall serve as such without remuneration and no executive or director shall directly or indirectly receive any profits from their positions as such provided that executive & directors may be paid reasonable expenses incurred by them in the performance of their duties.

TERMS OF OFFICE

The terms of office for each Executive and director position shall be two years.

The President, Treasurer and other active sport directors will be elected in odd years.
The Vice President, Secretary and Underwater Hockey Director will be elected in even years.

The Chief Referee and Rules Director will be appointed by the Executive

REPLACEMENT OF EXECUTIVE

The Executive may be replaced or a vacancy filled as follows:

- Upon the death or resignation of an Executive member, the vacancy may be appointed temporarily until the next Annual General Meeting (AGM) or by an election at a Special General Meeting.
- No Executive member can be removed by the Executive without due written notice by Registered Mail prior to a decision being taken by majority vote at the next Executive meeting.
- If a Special General Meeting is called to vote on a replacement for office, the replacement must be made at the meeting. If this cannot be accomplished, as in all other cases above, the Executive may appoint someone temporarily to fill the vacancy as it sees fit.
- temporary appointments will apply until the next Annual General Meeting.

CANADIAN UNDERWATER GAMES ASSOCIATION BY-LAWS

Updated June 7, 2008

Note: Hereafter CUGA may also be referred to as the Association.

SECTION ONE - ORGANIZATION AND BUSINESS

- 1.01 ORGANIZATION: For giving full effect to the objectives of CUGA, the organization shall be comprised of the Executive, Directors of Individual Underwater Sports and CUGA members in good standing in the Association.
- 1.02 LOCATION: The head office of the Association shall be at such location as is determined by the Executive and will use as a mailing address the residential address of the President until such time as a National office is established.
- 1.03 FISCAL YEAR: The fiscal year of the Association shall end on the 31st day of December in each year.
- 1.04 EXECUTION OF INSTRUMENTS: Deeds, transfers, assignments, contracts, obligations, certificates, and other instruments, may be signed on behalf of the Association by the Treasurer and one other executive member.
- 1.05 BANKING ARRANGEMENTS: The banking of the Association shall be transacted with such banks, trust companies or other bodies corporate or organizations as may from time to time be designated by or under the authority of the Executive.
- 1.06 ACCEPTANCE OF DONATIONS: The Association may accept solicited or unsolicited donations from individuals or organizations, the proceeds of which shall be used for such purposes as the Executive may from time to time determine.
- 1.07 DISSOLUTION CLAUSE: In the event of dissolution of the Association, all of the assets after payment of all liabilities shall be transferred to a qualified donee (registered organization) as defined under the provisions of the Income Tax Act.

SECTION TWO - DEFINITIONS

- 2.01 MEMBER: A member shall be a person who is registered with the Association, either directly or through an affiliated provincial association.
- 2.02 PLAYER: A player shall be a member of the Association who plays or practices an Underwater Game.
- 2.03 TEAM: A team participating in a National, Zone, International or World Underwater Sports event shall be comprised of the number of underwater players appropriate for the particular underwater game, in accordance with the latest official rules for the game as determined by CUGA, or the World governing bodies respectively.

- 2.04 REPRESENTATIVES: Representatives shall be members designated by Provincial Associations, Clubs, Teams, or groups, to sustain effective contact between their associations/clubs/teams/groups and CUGA.

SECTION THREE - EXECUTIVE & DIRECTORS

- 3.01 The Executive shall consist of:

- President
- Vice President
- Treasurer
- Secretary
- Past President

- 3.02 The Directors shall consist of:

-a Director for each recognized Underwater Sport. The number of directors is determined by active participation of a recognized sport in Canada. A Directorship may be held by another executive member or may be a position on its own.

- a Rules Director
- a Chief Referee

The directors report to the executive.

Deleted: In matters of voting, the executive member who also holds a directors position is entitled to one vote.

Deleted: directly

- 3.03 The directors shall serve as such without remuneration and no director shall directly or indirectly receive any profits from their positions as such provided that directors may be paid reasonable expenses incurred by them in the performance of their duties.

SECTION FOUR - ELECTION AND APPOINTMENT OF EXECUTIVE

- 4.01 A person nominated to the Executive must be a member in good standing of the Association.

- 4.02 Election of Executive will be at the Annual General Meeting or as specified in special provision in Section Six of the By-Laws.

- 4.03 Directors will be appointed by the Executive or voted in by the membership, depending on the position. The Directors for each recognized underwater sport will be elected. The Chief Referee and Rules Director will be appointed by the Executive.

- 4.04 No more than two (2) Executive may represent any one province. For the purpose of satisfying this requirement, an individual may represent either the province they currently reside in, or any province in which they are a member of a provincial underwater games organization that is recognized by CUGA.

SECTION FIVE - TERMS OF OFFICE

- 5.01 The terms of office for each Executive and director positions shall be two years. The President, Treasurer and other active sport directors will be elected in odd years. The Vice President, Secretary, and Underwater Hockey Director will be elected in even years. Addition of further sports directors will be divided equally on even and odd years.

5.02 The Chief Referee and Rules Director will be appointed in even years

SECTION SIX - REPLACEMENT OF EXECUTIVE

The Executive may be replaced or a vacancy filled as follows:

- 6.01 Upon the death or resignation of an Executive member, the vacancy may be filled temporarily or by an election at a Special General Meeting.
- 6.02 No Executive member can be removed by the Executive without due written notice by Registered Mail prior to a decision being taken by majority vote at the next Executive meeting.
- 6.03 If a Special General Meeting is called to vote on a replacement for office, the replacement must be made at the meeting. If this cannot be accomplished, as in all other cases above, the Executive may appoint someone temporarily to fill the vacancy as it sees fit.
- 6.04 Temporary appointments will apply until the next Annual General Meeting.

SECTION SEVEN - EXECUTIVE RESPONSIBILITIES

7.01 The Executive shall:

- A) Hire salaried employees as it deems fit.
- B) Have the authority to issue official sanction to teams competing at National, Zone, International or World levels or competing as a representative Canadian team, without which a team may not officially compete.

7.02 PRESIDENT

The President shall:

- A) Preside at all meetings of the Association and the Executive, and shall set the agenda prior to all meetings.
- B) Attend to the business and administration arising from the Association.
- C) Exercise general supervision over the Association's affairs.
- D) Represent the Association at all times, and promote the Association when opportunities arise.
- E) Is Ex-officio (Member) of all standing and Special Committees
- F) Represents the Association to the World governing bodies of Underwater Sports, other countries, government of Canada, provincial governments, provincial/National Sports bodies.

G) In the absence of a head office for the Association, have all Association mail delivered to his/her residence and distribute as needed. The President may at his/her discretion open a post office box for Association mail, but is responsible for the timely pick up and distribution of such mail.

H) In the absence of a head office for the Association, maintain the Association office out of his/her residence or other designated location.

I) Prepare an annual report to be read and included with the minutes of Annual General Meetings.

J) At the expiration of term of office, the President delivers to the Association, all books, papers, and other property of the Association.

7.03 VICE PRESIDENT

The Vice President shall:

A) Represent the Association in the President's absence

B) Chair meetings in the absence of the president

C) Assist the President in his/her duties.

D) May be responsible for other roles as requested/required by the Executive (e.g. chairing a committee on a particular topic)

E) Prepares an annual report to be read and included with the minutes of Annual General Meetings.

7.04 TREASURER

The Treasurer shall:

A) Receive and be responsible for all monies belonging to the Association

B) Pay all bills on behalf of the Association

C) Monitor the Association's account in a chartered Canadian banking institution

D) Produce a budget and furnish financial statements to the Executive

E) Present a financial report at the Annual General Meeting

F) Co-ordinate fund-raising efforts on behalf of the Association

G) Prepare and keep up-to-date records pertaining to Revenue Canada, and Association Incorporation

H) Ensure that an audit of the Association records is carried out on a periodic basis.

I) Prepare an annual report to be read and included with the minutes of Annual General Meetings.

7.05 SECRETARY

The Secretary shall:

- A) Handle all routine correspondence of the Association.
- B) Ensure that minutes of the Annual General Meeting are distributed to the membership on or before 1 month after the AGM.
- C) Keep a record of the proceedings of the Association and Executive business.
- D) Represent the Association at meetings of World governing bodies for Underwater Sports, where feasible, particularly the Sport Commission meetings.
- E) Communicate news of World Underwater Games events and results to the Association, and promote the participation of Canadian teams in World Championships and tournaments at all levels.
- F) Communicate regularly (minimum of four times each year) with membership about Association activities.
- G) Prepare an annual report to be read and included with the minutes of Annual General Meetings.

7.06 PAST PRESIDENT

The Past President shall:

- A) Work with the new President to ensure a smooth transition
- B) Act as an ambassador to the Association
- C) May be given specific responsibilities as requested/required by the Executive (e.g. chairing a committee on a particular topic)
- D) Prepare an annual report to be included with the minutes of the Annual General Meeting

7.07 DIRECTORS

Rules Director (may be held by an executive member or member)

Responsibilities:

- A) Ensure the members have the current and up to date rules.
- B) Gather information from members on rule change proposals and submits them for consideration at the appropriate Games Rules Meetings.
- C) Ensure that Canadian hosted National or higher tournaments are using the most current rules.
- D) Prepare an annual report to be read and included with the minutes of Annual General Meetings.

Chief Referee (may be held by an executive member or member)

Responsibilities:

- A) Train referees according to the current rules
- B) Ensure that proper officiating is taking place at National or higher tournaments
- C) Keep a record of Canadian Referees including certification, training finished, and games logged. This record is to be passed on to the next Chief Referee.
- D) Represent Canada at International and World tournaments as a referee.
- E) Put forth qualified candidates for consideration as World level referees
- F) Prepare an annual report to be read and included with the minutes of Annual General Meetings.

Sport Directors

Responsibilities:

The Sport Directors shall:

- A) Promote the interests and programs of the Association to their respective groups
- B) Be responsible for the promotion and development of their sport in Canada
- C) Communicate with the executive on a regular basis
- D) Prepare an annual report to be included with the minutes of the Annual General Meeting

SECTION EIGHT - MEETINGS

8.01 General Membership Meetings

1) Annual General Meeting

The Annual General Meeting (AGM) shall be held in a location and at a time stipulated by the Executive, and will normally be held in conjunction with an annual National Championship. Notice of the meeting shall be distributed to the Executive, Directors, all Representatives and general membership sixty (60) days prior thereto. All communication with the CUGA membership for the AGM will be done via the Canadian underwater hockey mailing list (uwwhcanada@yahoogroups.com).

An agenda, budget proposal, and financial report must be available to the membership forty five (45) days before an AGM.

An AGM quorum is defined as the presence of 3/5 of the executive members in addition to a minimum of 10% of the registered membership (includes those voting by proxy).

2) Special General Meetings

Special General Meetings may be called at the discretion of the Executive or when required by a majority of the Membership (a majority is 50% + 1 vote). Such requests are to be in writing and are to state the reason for convening such a meeting.

Ten (10) days notice of such meeting must be given to all members

All business transacted at the AGM may be transacted at a Special General Meeting, except:

a) Election of Officers, except as otherwise provided in the foregoing By-Laws;

b) Submission of Annual Reports (interim reports are permissible).

The quorum at a Special General Meeting shall be the same as for the AGM.

8.02 Executive Meetings

Executive meetings will be held as necessary. An Executive Meeting quorum shall consist of at least three members eligible to vote as Executive members. If an Executive member is also acting as a director, they are still only entitled to one (1) vote.

8.03 Rules of Order

Roberts Rules of Order will have effect for meetings and other activities of the Association, where they are applicable and where they are not inconsistent with these By-Laws and Standing Rules.

SECTION NINE - VOTING

9.01 Establishment of Votes

a) Executive

Each member of the Executive as listed in the By-Laws is entitled to one (1) vote. If an executive member is also acting as a Director, they are still only entitled to one (1) vote.

b) Members

Each member in good standing is entitled to one (1) vote.

c) Proxy Votes

A member unable to attend a meeting may give their proxy to another member in good standing. This proxy must be in writing, signed by the person giving the proxy and submitted to the CUGA secretary for confirmation on or before the first day of the Canadian National Championships. No member may hold more than two (2) proxies.

9.02 Voting Delegates

Voting delegates must be members in good standing in CUGA.

9.03 Voting Procedure

All votes will be registered with the Secretary prior to the start of the meeting wherein voting will be called for, other than regular Executive meetings.

All voting shall be by a show of hands unless a motion to the contrary has been made and passed (i.e. secret ballot)

In all voting matters, a simple majority shall decide, except as otherwise stated in the By-Laws or Standing Rules.

- 9.04 If a motion is accepted or defeated at the CUGA AGM by a margin equal or greater to a 90% margin of all votes available, then:
- the motion cannot be tabled again at an AGM for a period no less than 3 years.
 - special exceptions can be made only if all members of the CUGA executive agree unanimously to have the issues brought forward within this time frame.

SECTION TEN - FEE STRUCTURE

- 10.01 Due to the changing needs of the Association, no permanent fee structure can be established. It is intended that the Executive shall be able to formulate a fee structure to best serve the needs of the Association.
- 10.02 Any fee structure established shall be ratified by vote at the AGM or a Special general Meeting called for that purpose.

10.03 The current fee structure is: Memberships are \$10.00 per individual per year.

SECTION ELEVEN - AMENDMENTS TO BY-LAWS

11.01 The By-Laws may be amended by the Executive at any Executive Meeting (where quorum exists) by a simple majority of Executive members present and voting. Notice of the amendments to the By-Laws, along with a copy of the amendment, must be distributed to each member of the Executive, each Representative/Director and the general membership within 14 days of the Executive Meeting at which the amendment was passed. Amendments to the By-Laws shall remain in force until the AGM or Special General Meeting, following their passage, at which time they must be approved by a simple majority of votes. Any By-Law amendment not so approved becomes null and void.

SECTION TWELVE - STANDING RULES

12.01 The Executive shall formulate and adopt, and, from time to time, revoke, alter or rescind Standing Rules which may seem necessary or advisable for the better regulation and supervision of a game. The whole shall be in conformity with the constitution and By-Laws. Any and all changes to the Standing Rules must be made available to the membership within thirty (30) days of any change to the Standing Rules and Policies adopted by CUGA.

12.02 All regulations of the Association which are not specifically contained in the Constitution of By-Laws of the Association shall be considered Standing Rules.

12.03 Standing Rules and Policies adopted by CUGA are included in the Policy Manual. The Executive shall review the Policy Manual every 2 years. The Policy Manual must be revised by the Executive with in thirty (30) days of any change to the Standing Rules and Policies adopted by CUGA.

The effective date of these bylaws is: June 7, 2008.

Appendix J: Grassroots committee update (Gilles Duchesne, Ben Lee)

No update available from Ben Lee. A survey has been created for players and for club managers but has not yet been distributed. The survey is designed to provide data about the number of players in Canada as well as information about recruiting to help with a development plan.

Appendix K: Skill's register update (Ben Lee)

No update available from Ben Lee.